

Survival Tips

FOR YOUR LEGAL OPS ECOSYSTEM

MITRATECH



There's more burden than ever on Legal Operations right now. So what insights and tips did the recognized experts and industry leaders in Legal Ops have to share with Mitratesch?

Gary Tully, Gilead Sciences



Set priorities about what new tools are necessary to add to a legal tech stack to **support the legal ecosystem**.



Make sure people are in the right roles, have accountability, and are supported by optimized processes.



Don't be surprised if you get support from in-house legal counsel who are now converted to the collaboration and efficiency technology can deliver.

Mike Russell, Trane Technologies

Leverage peer networking: Industry associations (ACC, CLOC, ILTA) will keep you connected to valuable resources and expertise in an ever-changing world.



Challenge the status quo: If your organization hasn't considered non-law firm service providers, there's no time like the present find ways to do more work at less cost.



Employ simple automation: Forms and workflows can help track what's traditionally been manual and/or physical, like paper mail.



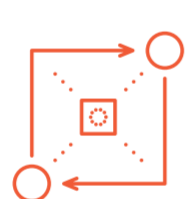
Katrina Keiffer, Navistar



Embrace the technology you have available: eSignatures, scanning apps, video conferencing, all help communicate and function effectively.



If projects are on hold, work on others you haven't had time for.



Focus on business continuity plans - both technical and functional: Revise the continuity plans for systems, as well as workflows that are not automated.

Brian McGovern, Mitratesch

Paper is dead: There's no excuse for replacing them with digital documents and workflows. The only paper that's mission-critical today is the kind being used in the restroom.



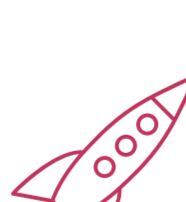
Actively make a record of "what works" and "what doesn't": While your workforce is remote, capture insight about how different strategies and practices are performing so you're better prepared for future disruptions.



Improve knowledge management: Capture data and metadata on tasks and documents, so other/future staffers can easily retrieve key information. Track if legal work is related to COVID-19 for reporting purposes, too.



Connie Brenton, NetApp



Just start: A tool like legal workflow automation has a compound interest effect. If you're late starting, you can't catch up.



Collaborate: Collaboration is more efficient, more fun, and results in more creativity and innovation.



Be resilient: Digital transformation is hard. Plan on making mistakes, picking yourself up and trying again, until you have a good enough (perfect, in some distinct cases) solution.



Learn more about Business Continuity Transformation™ from Mitratesch.