

MITRATECH

Business Continuity Transformation™



Build agility and resilience for today *and* tomorrow.

The COVID-19 pandemic has shown enterprises around the world the costs of not being prepared for disruption. Whether they're large or lesser scale, downturns and disasters demand a new approach to business continuity that's more than simply reactive.

Business Continuity Transformation™ (BCT) from Mitratech is that new approach. So not only are you prepared for today's crisis, but you've put a flexible foundation in place for whatever else may lie ahead.

Ensure proactive resilience

BCT is about applying specific strategies, technologies, and techniques to **evolving and expanding an enterprise's capacity to continue Business-As-Usual (BAU)** during crises and disruptions, while optimizing performance during periods of normalcy.

By installing a BCT framework that not only addresses immediate needs but embeds persistent agility across an enterprise, you can be better prepared for contingency scenarios. Mitratech has the tools for making BCT a reality for tackling both present-day disruptions and building **"proactive resilience"** for anticipating future challenges.

BCT addresses five key changes

What are the changes to "business as usual" we'll see emerging from COVID-19? With Mitratech's BCT tools, you'll be ready to manage them:

- 1. Flexible mobile workforces:** The genie is really out of the bottle, as businesses find remote workforces can be efficient and effective, so more employees will keep working remotely even after the outbreak. The quality of remote collaboration will be central to future success, demanding better platforms and processes.
- 2. Paper is dead: COVID-19 confirmed it.** Paper-based processes will be rendered obsolete, replaced by digitized forms, documents, and processes.
- 3. Shakeups of external providers:** Like never before, in-house legal departments will be reviewing and stress-testing the continuity capabilities of outside counsel and Alternative Legal Service Providers (ALSPs); risk and compliance managers will be closely assessing third-party vendors and supply chains for their operational resilience. Do you have the tools to separate the best from the rest?
- 4. Change management planning & roadmapping:** Teams equipped with the right BCT tools will have the flexibility to lead the enterprise in transforming continuity planning and execution so it can respond quickly to the permanent effects of this and future crises.
- 5. Measuring internal performance:** Internal stakeholders are already concerned with the effectiveness of outside providers, but technology can measure the productivity of remote versus onsite in-house staff plus other parameters that can drive an optimal utilization mix.

BCT for *Compliance*



With Mitratesch's end-to-end Enterprise Compliance Suite and expert support, you'll be able to implement an ongoing Business Continuity Transformation strategy around risk and compliance management demands:

- ✓ **Effectively track your obligations:** When operational processes and practices are in constant and fast-moving change, having a comprehensive, central registry of contractual and regulatory obligations is essential for tracking operational change.
- ✓ **Ensure changes to operational practices are communicated:** Centralized management and auditing of policy and procedure updates, proper review and authorization to ensure obligation adherence, efficient and precise communication to employees, and attestation tracking are essential.
- ✓ **Eliminate informal or manual processes:** Processes that rely on cultural knowledge, paper, and/or email are difficult to adapt during rapid operational changes. Automating them reduces human error and assures auditable compliance and adherence to critical policies and obligations.
- ✓ **Take control of your mission-critical information:** Compliance with information governance and data privacy obligations is at risk when normal operations change. So a secure, central repository for sensitive data assets and a comprehensive inventory of essential (but non-IT) models, tools, calculators, and spreadsheets are both vital.

BCT for *Legal Operations*



With Mitratesch's proven solutions, Legal Ops teams can take the steps needed to help enterprises transform their continuity planning and execution so you're prepared for both immediate demands and for future challenges:

- ✓ **Efficiently manage core legal processes and operations:** Gain visibility and control over matters, litigation, legal spend, and other functions no matter where your team sits. The goal: To create the agility and responsiveness needed for legal processes in the post-pandemic corporation.
- ✓ **Optimize e-billing:** With the eradication of paper-based invoicing processes, ensure invoice processing is accurate and timely. This not only delivers savings but builds trust and credibility throughout your legal ecosystem.
- ✓ **Master the legal hold process:** Gain start-to-finish control of this essential component of litigation, allowing you to cut costs, avoid penalties, and improve outcomes.
- ✓ **Automate workflows and processes:** Digitization of legal processes and procedures will improve responsiveness and slash the time and cost involved in legal work, even with outside service providers.
- ✓ **Embed best practices throughout the enterprise:** Develop optimized processes with built-in legal compliance that can be shared throughout the organization among non-legal units and departments.

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Set up a consultation with a Mitratesch expert to see how you can put Business Continuity Transformation to work in your own enterprise.

